



MANLY & DISTRICT KENNEL & DOG TRAINING CLUB

CODE OF CONDUCT AND ETHICAL VALUES POLICY

The purpose and intent of this Code is to provide Manly & District Kennel & Dog Training Club members with the standards of behaviour that are expected of them while they are participating in any and all Club activities to ensure all members enjoy a safe and enjoyable experience.

All Club members are required to maintain and enhance the Club's standing as a valuable and reputable member of the community, and are therefore accountable for compliance with this policy.

Whilst this policy does not cover or specifically identify all possible scenarios, they are indicative of the Club's expectations of members to maintain high standards of conduct and behaviour in all circumstances. Breaches of this policy can result in disciplinary action depending on the determination of the Committee. These actions may include but not limited to exclusion to some/all membership activities, restitution for damage, suspension or termination of membership without recompense of membership fees paid.

Manly & District Kennel & Dog Training Club endeavours to provide an enriching training environment for all members and their dogs that is free of discrimination, harassment and bullying. These behaviours are unacceptable to the Club and will not be tolerated under any circumstances. All members are expected to conduct themselves in a manner that displays good sportsmanship, civility, honesty and responsibility for their dogs and themselves at all times.

Access to club activities is a privilege to be cherished and safeguarded therefore members shall:

- 1. Adherence to this Code of Conduct and any subsequent amendments to this policy document is a condition of continuing membership to the Club for all members and membership types/levels.
- 2. Respect the right of others to enjoy the club's activities and services to the fullest extent.
- 3. Interact with each other in a courteous manner.
- 4. Refrain from behaviours that undermine health and wellbeing of other members.
- 5. Show due consideration to the needs of others, including their right to privacy.
- 6. Comply with club policies, constitution, signage and lawful directions of instructors and members in positions as organisers for each activity.
- 7. The Club is run and managed by member volunteers and all volunteers, members and their dogs are to be treated with respect.
- 8. Complete the club membership requirements in their entirety - including but not limited to valid and current vaccination certificates. No member shall join club activities with a dog not currently and fully vaccinated to club requirements.
- 9. All members must sign the attendance book prior to the commencement of training. Where signing is not advisable due to current health advice, a Club official will make a record of the full name of the attending member on their behalf.

- ④ All dogs under the member's control are properly housed, fed, watered, exercised, cared for and receive proper veterinary attention as and when required.
- ④ Follow all Club and generally accepted instructions for and not limited to control over your dog, the safety of other dogs, waste disposal resulting from your dog, health and hygiene of your dog, and timely advice to Club officials regarding dog temperament for all club activities. This includes following the Club website Ground Rules as may be updated from time to time.
- ④ Any incidents of poor behaviour by members and/or their dogs to be reported to the Club official at the time to be officially recorded.
- ④ Ensure children are always accompanied and controlled by a responsible adult whilst participating in club activities.
- ④ Only member handlers are to train as a member of a class. Children under ten are not permitted to train a dog in class. Children ten years of age and up are permitted based on their ability to handle their dog, which will be assessed by the instructor. Please excuse yourself from the class if you do not wish to comply with the exercises being taught. Each Club Instructor is fully in charge of and responsible for their class.
- ④ Abide by the member dress code and participation requirements relevant to the club activity. This includes but not limited to name tags, footwear etc.
- ④ Not bring or have in their possession illegal materials while participating in club activities.
- ④ Handle property belonging to the club with care and diligence.
- ④ Refrain from representing the club in any forum or platform, unless properly authorised to do so. Will not make any statement on behalf of the Club or purport to represent the Club through any public medium, including digital social media, unless authorized to do so by the Club Committee.
- ④ Not pursue personal activities during club activities without prior permission/approval from the Committee.
- ④ Will in no way attempt or perpetrate defrauding the Club of assets or revenue in any capacity and always act in a truthful manner through conduct and in all Club communications.
- ④ Must reject to receive and will not make any offer of bribery or unethical inducement in relation to the Club or its activities.
- ④ Uphold the reputation and good standing of the Club and not deliberately tarnish the reputation or bring the Club into disrepute.
- ④ Conduct any and all business with the Club and its partners will professionalism and respect.
- ④ Ensure membership is fully paid up before engaging in any Club activities.
- ④ A member shall not share or temporarily transfer their membership to another person (other than within the family membership guidelines as noted on their membership form).

Any questions as to its application to an area of activity please contact the Committee Members or Club official in attendance or on info@northernbeachesdogtraining.com.au in writing for clarification. The Club reserves the right to update this policy as published as necessary.